

Information Technology and Systems Improvement Committee Minutes Wednesday, February 26, 2020

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on Wednesday, February 26, 2020, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Amber Sliwinski representing Frank Milstead, Director, Department of Public Safety
Amy Bonney representing by conference Greg Mengarelli, Mayor, City of Prescott,
Mark Napier, Pima County Sheriff's Office
Sheila Polk, Yavapai County Attorney
Steve Stahl, Chief, City of Maricopa Police Department

Absent Members:

Joe Brugman, Chief, Safford Police Department

Staff Present:

Andy LeFevre, Executive Director
Marc Peoples, Program Manager
Candice Millsap, Grant Coordinator
Shayla Gilleland, Project Manager

Public Present

Aaron Gorrell, Consultant
Anthony Coulson, Consultant

I. Call to Order and Roll Call The meeting was called to order by Chairperson David Byers at 1:40 p.m. The roll was taken, and a quorum was declared present.

II. Minutes of the February 12, 2019 Meeting Chairperson Byers called for any changes or corrections to the minutes. Hearing no objection the minutes were unanimously approved.

III. Full-Service Forensic Crime Laboratory Grant Program Candice Millsap, Criminal Justice Systems Improvement Grant Coordinator, presented the Crime Lab Directors' proposal to revise the full service definition. Chairperson Byers called for any objections or corrections to the definition. Mark Napier made a motion to approve the proposed definition with the provision that revisions are made. The motion was seconded by Shelia Polk and was unanimously approved by the Committee.

Candice Millsap provided an overview of the Full-Service Forensic Crime Laboratory Grant Program. The requirements to be considered a Full-Service Crime Lab were reviewed. The FY21 funding recommendation for a grant allocation in the amount of \$500,000 was presented. Chairperson Byers called for any objections or corrections to the allocation. Mark Napier made a motion to approve the FY21 grant allocation in the amount of \$500,000. The motion was seconded by Shelia Polk and was unanimously approved by the Committee.

IV. Criminal Justice Related IT Projects

A. Protection Order Update

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a status update on the Order of Protection and Injunction against Harassment (OP/IAH) project. Marc presented the AZ Point system and walks through the partition, clerk and servicing portals. Members discussed the challenges with implementing AZ Point. Chairperson Byers suggested reestablishing the Technical Team.

B. Conditions of Release Update

Marc Peoples provided a background of the Conditions of Release project. Aaron Gorrell, Consultant, provided an update on the progress of the Conditions of Release Project.

C. Victim Notification Update

ACJC received an OVC grant to implement a new statewide Victim Notification System. Marc People, gave an overview on the initial plan for implementation.

D. NIBRS (National Incident Base Reporting System)

Marc Peoples provided a brief update on NIBRS. Given the time, it was suggested that a NIBRS update be provided at the following meeting.

V. Call to the Public Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

VI. Date, Time, and Location of Next Meeting The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VII. Adjournment The meeting was adjourned at 3:30 p.m