

## **ARTICLE 5. FULL-SERVICE FORENSIC CRIME LABORATORY ACCOUNT**

### **R10-4-501. Definitions**

In this Article:

1. "Account" means the Full-service Forensic Crime Laboratories Account established by A.R.S. § 41-2421(J)(5).
2. "Commission" means the Arizona Criminal Justice Commission established by A.R.S. § 41-2404.
3. "Full-service forensic crime laboratory" means a facility that:
  - a. Is operated by a criminal justice agency that is a political subdivision of the state;
  - b. Employs at least one full-time forensic scientist who holds a minimum of a bachelor's degree in a physical or natural science;
  - c. Is registered as an analytical laboratory with the Drug Enforcement Administration of the United States Department of Justice for possession of all scheduled, controlled substances;
  - d. Is accredited by the American Society of Crime Laboratory Directors/Laboratory Accreditation Board; and
  - e. Provides, at a minimum, services in the areas of controlled substances, forensic biology, DNA, blood and breath alcohol, firearms, and toolmarks.

#### **Historical Note**

New Section made by final rulemaking at 7 A.A.R. 2217, effective May 11, 2001 (Supp. 01-2). Amended by final rulemaking at 12 A.A.R. 2294, effective August 5, 2006 (Supp. 06-2).

### **R10-4-502. Grant Solicitation Process**

- A. The Commission shall annually publish and post on the Commission's internet site, which is [www.azacjc.gov](http://www.azacjc.gov), a grant solicitation for distribution of Account monies. When the grant solicitation is posted, the Commission shall send an electronic notice of the posting to all Arizona criminal justice agencies that operate a full-service forensic crime laboratory.
- B. The Commission shall ensure that the grant solicitation contains:
  1. The Commission's goals for the grant program for the allocation year,
  2. Applicant eligibility criteria,
  3. The format in which a grant application is to be submitted,
  4. The date by which a grant application is to be submitted,
  5. Grant application evaluation criteria,
  6. Project expenses for which Account monies may be used,
  7. The period in which all Account monies must be expended,
  8. Account money reversion criteria and process, and
  9. The award denial appeal process.

#### **Historical Note**

New Section made by final rulemaking at 7 A.A.R. 2217, effective May 11, 2001 (Supp. 01-2). Amended by final rulemaking at 12 A.A.R. 2294, effective August 5, 2006 (Supp. 06-2).

### **R10-4-503. Grant Application Evaluation; Decision of the Commission**

- A. The Commission shall evaluate each grant application and make a decision to award or deny a grant within 120 days of the date by which grant applications are due.
- B. If the Commission determines additional information is needed to facilitate its evaluation of an application, the Commission shall request from the applicant:
  - 1. Additional information, or
  - 2. Application modification.
- C. An applicant from whom additional information or application modification is requested shall submit the information or modification to the Commission within 10 business days from the date of the request.
- D. After completing its evaluation of an application, the Commission shall vote to award, in whole or in part, or deny a grant based on:
  - 1. The grant criteria published in the grant solicitation;
  - 2. The amount of funds available for allocation; and
  - 3. Compliance with the application format.

#### **Historical Note**

New Section made by final rulemaking at 7 A.A.R. 2217, effective May 11, 2001 (Supp. 01-2). Amended by final rulemaking at 12 A.A.R. 2294, effective August 5, 2006 (Supp. 06-2).

#### **R10-4-504. Reports**

Within 15 days after the end of each calendar quarter, a grantee shall submit a written report, on a form prescribed by the Commission, containing:

- 1. A financial report that includes itemized budget information, and
- 2. An activity report that documents activities supported by the grant funds and includes:
  - a. A narrative of activities undertaken during the reporting period;
  - b. An evaluation of progress toward achieving the goals and objectives in the grant application;
  - c. An evaluation of adherence to the time-frames in the grant application; and
  - d. A description of equipment purchased with grant funds during the reporting period, how the equipment is related to achieving the goals and objectives of the project, and the current status of the equipment, such as whether it is operational, waiting to be installed, or undergoing testing; and
- 3. A copy of any deliverable provided by a consultant paid with grant funds.

#### **Historical Note**

New Section made by final rulemaking at 7 A.A.R. 2217, effective May 11, 2001 (Supp. 01-2). Amended by final rulemaking at 12 A.A.R. 2294, effective August 5, 2006 (Supp. 06-2).