

**NOTICE OF PUBLIC MEETING
OF THE POLICY TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
AND
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Policy Team of the Information Technology and Systems Improvement Committee** of the Arizona Criminal Justice Commission and to the general public that the **Policy Team** will hold a meeting open to the public on **Wednesday, October 18, 2017** beginning at **1:00 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson Karl Heckart**

- II. Minutes of the February 2, 2017, Meeting**
 - Approval of Minutes **P-F-T**

- III. Protection Order (PO) /Injunction Against Harassment (IAH) Project**
Marc Peoples
 - The update will be provided on the PO and IAH survey results. **Info**

- IV. Draft Legislation Review** **Marc Peoples**
 - Review, discussion, consideration and possible action on the Protection Order and Injunction Against Harassment draft legislation. **P-F-T**

- V. Call to the Public**

Those wishing to address the Policy Team need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VI. Date, Time, and Location of Next Meeting

- The next Policy Team meeting will be held on **Thursday, February 1, 2018** at the Arizona Criminal Justice Commission at 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

VII. Adjournment

A copy of the agenda background material provided to Policy Team members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**POLICY TEAM
OF THE INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT
COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Policy Team Action

Action Requested:	Type of Action Requested:	Subject:
October 18, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the February 2, 2017 Meeting

TO: Policy Team Members

FROM: Marc Peoples, Program Manager
CJ Systems Improvement Program

RECOMMENDATION:

The Policy Team members approve the minutes of the Policy Team Meeting held on February 2, 2017.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

Policy Team of the Information Technology and Systems Improvement Committee
Minutes
February 2, 2017

A public meeting of the Policy Team of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on February 2, 2017, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Karl Heckart, Chairperson, Administrative Office of the Courts
Steve Ballance, Maricopa ICJIS
Timothy Chung, Department of Public Safety
Dwight Cloud, Department of Corrections
Chris Kelly, Maricopa County Superior Court, by conference call
Julio Marroquin, Yavapai County Attorney's Office, by conference call
Barbara Marshall, Maricopa County Attorney's Office, Gretchen McClellan representing
Nancy McKay-Hills, Tucson Police Department
John Merritt, Pima County Attorney's Office, by conference call

Members Absent:

Michael Keran, Scottsdale Police Department
Mark Marino, Gilbert Police Department
K. Clint Metheney, Navajo County Attorney's Office
David Theel, Pima County Sheriff's Department

Staff Participating:

Marc Peoples, Program Manager
Samantha Faltermeier, Program Coordinator
Heather Bohnet, Program Coordinator

Guests Participating:

Lee Hearing, Florida Department of Law Enforcement, by conference call
Jeremy Burns, Florida Department of Law Enforcement, by conference call
Renee Strickland, Florida Department of Law Enforcement, by conference call
Lewis Sloan, Florida Department of Law Enforcement, by conference call
Nicole Moore, Vendor, by conference call
Gregg Hayes, Arizona Department of Public Safety

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Karl Heckart at 1:30 p.m. Roll was taken and a quorum was declared present.

II. Minutes of the October 16, 2016 Meeting

Chairperson Heckart called for a motion on the minutes. Designee Timothy Chung entered a motion to approve the minutes of the meeting held on October 16, 2016. The motion was seconded by Nancy McKay Hills and was unanimously approved by the Committee.

III. CJ Related IT Projects

A. *Presentation on Florida's Department of Law Enforcement e-Warrant System Webinar*
Florida Department of Law Enforcement staff provided an overview presentation on Florida's electronic warrant system as a possible e-Warrant solution for Arizona. Demonstration was provided for each user role and the process of each user in creating an electronic warrant. Discussion was held to create a team to explore this e-Warrant solution.

B. *DPS Presentation on the Message Switch*

Gregg Hayes, Arizona Department of Public Safety, provided an update on the current Message Switch replacement project. The Message Switch is a tool used to route queries of the ACJIS system. Criminal justice agencies who interface with DPS are currently being transferred to the new Message Switch. The current message switch will be shut down in 2017.

C. *State IT Environmental Scan*

Samantha Faltermeier, Criminal Justice Systems Improvement Program Coordinator, provided a review of current statewide criminal justice projects. Agencies with projects included Coconino County Sheriff's Office, Department of Corrections, Maricopa ICJIS, Pima County Attorney's Office, Yavapai County Attorney's Office, Scottsdale Police Department, Administrative Office of the Courts, and the Arizona Department of Public Safety. Discussion was held regarding the 2018-2023 strategy of data information sharing and the movement in the state for data sharing.

IV. Conditions of Release Final Report

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a review of the Conditions of Release Final Report findings, which showed broad support that all conditions of release should be electronically shared with Arizona criminal justice partners. The Commission previously approved sharing Conditions of Release as it relates to firearms. The Conditions of Release Final Report findings will be presented to the Info-Tech Team for consideration of sharing all Conditions of Release.

V. Adult Probation Services Division

Marc Peoples provided a review of the proposal of Adult Probation Services projects.

A. *NICS alert for attempted firearm purchase by an individual sentenced to probation.*

- Project One would provide an alert from NICS if a probationer attempted to purchase a firearm.

B. *Automatic alert upon law enforcement contact, for arrest only, of all probationers.*

- Project Two would provide an alert to Probation Officers from law enforcement if probationers were arrested.

C. *Integrating information from AOC Public Access website into JWI.*

- Project Three would allow AOC Public Access information to integrate into JWI.

Steve Balance entered a motion to proceed with all three Adult Probation Services projects (A, B and C). The motion was seconded by Dwight Cloud and was unanimously approved by the Policy Team.

VI. Call to the Public

Chairperson Heckart made a call to the public. No members of the public addressed the Policy Team.

VII. Date, Time, and Location of Next Meeting

The next Policy Team meeting will be held on Thursday, June 1, 2017 at 1:30 p.m. at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

VIII. Adjournment

Timothy Chung moved to adjourn, Steve Ballance seconded.

The meeting was adjourned at 3:34 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording available upon request.



**POLICY TEAM
OF THE INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT
COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Policy Team Action

Action Requested:	Type of Action Requested:	Subject:
October 18, 2017	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Protection Order (PO) Injunction Against Harassment (IAH) Project

TO: Chairperson and Policy Team Members

FROM: Marc Peoples, Program Manager
CJ System Improvements Program

RECOMMENDATION:

Information Only

DISCUSSION:

A briefing will be provided on the survey results of the PO and IAH project.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

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Request for Policy Team Action

Action Requested:	Type of Action Requested:	Subject:
October 18, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Draft Legislation Review

TO: Chairperson and Policy Team Members

FROM: Marc Peoples, Program Manager
CJ System Improvements Program

RECOMMENDATION:

The Policy Team recommend to the Information Technology and Systems Improvement Committee for approval of the Protection Order and Injunction Against Harassment draft legislation.

DISCUSSION:

On July 16, 2015, the Commission approved that the Arizona Criminal Justice Commission should develop a statewide protocol that establishes a best practices model on how Protection Orders should be processed and served. In 2016, ACJC received a grant to perform a statewide assessment on the Protection Order process and through this review best practices were identified. Based on the statewide assessment it was discovered that to improve our process, legislative changes will need to be made in state statute.

FISCAL IMPACT:

Yes

ALTERNATIVES:

Not Approve - Modify - Table