

**NICS Task Force  
Minutes  
October 16, 2018**

A public meeting of the NICS Task Force of the Arizona Criminal Justice Commission was convened on October 16, 2018, at the University of Phoenix, 1625 W. Fountainhead Pkwy., Tempe, AZ 85282.

**Members Present:**

Jennifer Abbotts, AZ Department of Corrections  
Julie Ahlquist, MCSO  
John Baird, Pima County Clerk of the Court  
Steve Balance, Maricopa ICJIS  
Melanie Barrett, Scottsdale Police Department  
Linda Cabrera, Scottsdale Police Department  
Sarah Carroll, Phoenix Police Department  
Catherine Clarich, AOC  
Brian Crowell, Pima County Sheriff's Department  
David Denlinger, Arizona DPS  
Jean Fagan, Pima County Clerk of the Court  
Elizabeth Finn, Glendale City Court  
Jennifer, Francl, Phoenix Police Department  
James Giacomino Pima Clerks Office  
Michele Gillich, AOC  
Reginald Grigsby, AZ Attorney General's Office  
Laura Guild, AZ DES  
Trinidad Gullett, AOC  
Donna Hall, Maricopa Clerk of the Court  
Deedee Halter, Phoenix Prosecutor's Office  
Tina Hladik, AOC  
Koralee Jenson, Tucson Police Department  
Brian Larson, ATF  
Julio Marroquin, Yavapai County Attorney's Office  
Bonnie Nelson, Tucson Police Department  
Chris Phelps, City of Glendale  
Patrick Priel, Scottsdale Police Department  
Meghan Ridgely, Coconino County Attorney's Office  
Robert Roll, AOC  
Monica Scheffner, Maricopa County Sheriff's Office  
Cindy Schuh, Tucson Police Department  
Paula Scott, Pima County Sheriff's Department  
Julie Sevier, Pima County Sheriff's Department  
Vicky Shannon, LHC Police Department  
Robin Shoemaker, LHC Police Department  
Chief Steven Stahl, Maricopa Police Department  
Andrew Urias, Phoenix Municipal Court  
Dianne VanHorn, Arizona Superior Court – Pima County  
Whitney Walker, Arizona Coalition to End Sexual and Domestic Violence  
Heather Welborn, Tucson Police Department  
David Williams, Gila River Indian Community  
Jason Winsky, Tucson Police Department

**Staff Participating:**

Andrew LeFevre, Director  
Marc Peoples, Program Manager  
Heather Bohnet, Grant Coordinator  
Catie Clark, Program Manager

**Guests Participating:**

Anthony Coulson, NTH Consulting  
Aaron Gorrell, Waterhole Justice Consulting  
Joseph Kelroy, AOC, via telephone  
Addison Owen, Maricopa County Attorney's Office  
Teresa Henderson, FBI, via telephone  
Johnny Keough, FBI, via telephone

## **I. WELCOME/ADMINISTRATIVE/AGENDA**

Marc Peoples, Criminal Justice Systems Improvement Program Manager, began the meeting with an introduction of all attendees. Grant and Commission updates were provided on the FY18 National Criminal History Improvement Program (NCHIP) grant award, FY18 NICS grant award, and funding allocated by the Governor for Arizona Disposition Reporting System (ADRS) implementations.

## **II. FBI NICS**

A call with FBI NICS was held to discuss Arizona misdemeanor convictions for domestic violence (MCDV) prohibitions and relationship elements.

It was also announced that a NICS User Group conference will be scheduled for 2020.

## **III. PROJECT BRIEFINGS**

### **a. Order of Protection**

The Arizona Office of the Courts (AOC) provided a system design update. XML specifications will be completed by January 2019. Testing to begin in July 2019. Trainings to be held beginning in October 2019. An update was provided on law enforcement meetings that have occurred regarding incidental contact.

### **b. Misdemeanor Convictions of Domestic Violence**

Discussion was held regarding probation and how courts are only reporting the duration of probation and not populating an end date. Further discussion was held regarding what information needs to be captured for a lights-out denial for a federal prohibition.

### **c. Juvenile Felony Delinquent**

Joseph Kelroy of the AOC reported that a workgroup has been developed to identify juvenile prohibited possessor reporting criteria into NICS.

### **d. State Prosecution of ATF Form 4473 Violations**

Addison Owen, Maricopa County Attorney's Office, presented on how weapons violations as a prohibited possessor are prosecuted.

### **e. Concealed Carry Weapons Permit Gap**

Discussion held on the issue of prohibited possessors not returning Concealed Carry Weapons (CCW) permit cards. Other states have developed a system to validate the current status of a CCW permit.

### **f. Indictment, Complaint, Information Disclosure to FBI NICS**

Discussion was held regarding the disclosure of an indictment and confirmation of the existence of an indictment with NICS for prohibition of a weapon purchase. Clarification is needed for ARS 13-2813 to confirm who has the authority to confirm the indictment. It was discussed that next steps should be to present the issue to APAAC (Arizona Prosecuting Attorneys' Advisory Council).

### **g. FDR/ADRS/Missing Dispositions**

ACJC has received funding to improve the ADRS process. ADRS will be implemented in a phased approach, beginning with county prosecutor offices.

### **h. Felony Conviction to NICS**

Mohave County has transmitted 48 cases to NICS. If there is no Process Control Number (PCN) in the AJACS court case management system, the court will continue to send the felony convictions to NICS. The AOC will begin implementing this in other courts. The AOC is also looking at the scenario when a PCN exists but has been rejected by ADRS.

### **i. E-Warrant**

Work continues to examine options for a statewide solution.

### **j. Mobile Fingerprinting**

Phase I of the project is complete with 171 devices deployed. To date there have been 33,500 individuals fingerprinted on the device and over 190 individuals missing a 10-print fingerprint have been identified.

Phase II of the project is in progress

## **IV. New Projects/Future Plan**

Tucson Police Department presented a brief summary of an incident involving an individual with a mental health order.

The next NICS Taskforce meeting will take place January 08, 2019.

### **Call to the Public**

No members of the public addressed the NICS Task Force.

### **Adjournment**

The meeting closed at 2:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew T. LeFevre". The signature is fluid and cursive, with the first name "Andrew" being the most prominent part.

Andrew T. LeFevre  
Executive Director

Audio recording available upon request.