

**Arizona Criminal Justice Commission Minutes
September 20, 2018**

A public meeting of the Arizona Criminal Justice Commission convened on September 20, 2018, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present

Sheila Polk, Chairperson, Yavapai County Attorney
Mark Brnovich, Attorney General, Paul Ahler representing
David Byers, Director, Administrative Office of the Courts, Jerry Landau representing
K.C. Clark, Navajo County Sheriff
Dave Cole, Retired Judge
Sean Duggan, Chief, Chandler Police Department
Greg Mengarelli, Mayor, City of Prescott
Frank Milstead, Director, Department of Public Safety, Tim Chung representing
Bill Montgomery, Maricopa County Attorney
Mark Napier, Pima County Sheriff
Paul Penzone, Maricopa County Sheriff, Russ Skinner representing
Charles Ryan, Director, Department of Corrections, Joe Profiri representing 1st half of meeting
Daniel Sharp, Chief, Oro Valley Police Department, Kara Riley representing
Steve Stahl, Chief, Maricopa Police Department, Law Enforcement Leader
Steve Williams, Navajo County Supervisor
C.T. Wright, Chairperson, Board of Executive Clemency

Staff Present

Andy LeFevre, Executive Director
Tony Vidale, Deputy Director
Larry Grubbs, Program Manager
Patty Hatvick, Finance Manager
Marc Peoples, Program Manager
Dr. Catie Clark, SAC Director
Wendy Boyle, Program Project Specialist

Members Absent

Barbara LaWall, Pima County Attorney
David Sanders, Pima County Chief Probation Officer
Joe Brugman, Vice Chairperson, Chief, Safford Police Department

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Sheila Polk at 12:30 pm. There was a roll call, and a quorum was declared present.

II. Pledge of Allegiance

Chairperson Polk led the Pledge of Allegiance.

III. Strategic Planning Session

Executive Director Andy LeFevre led the discussion on the ACJC strategic plan review from 2016's meeting where the Commission identified its goal as "ACJC will be the leading criminal justice resource agency in Arizona". Areas of focus are: Identify and solve issues, research priorities, make recommendations, and facilitate solutions. There was also discussion on grant funding, serving as a central point of data, legislative information data on bills, communication, and education.

IV. Minutes of the July 18, 2018 Meeting

Chairperson Polk called for a motion on the minutes of the Commission meeting held on July 18, 2018. Commissioner K.C. Clark entered a motion to approve the minutes. The motion seconded by Commissioner Sean Duggan was approved with two abstentions by Commissioners Bill Montgomery and Steve Williams.

V. Executive Director's Report

A. Staff and Program Updates

In the Statistical Analysis Center, new staff recently hired were Jillian Ware and Jaimie Jeffords for the position of Senior Research Analyst. A recent promotion included Ashley Mulley to a Research Analyst II. ACJC is currently accepting applications for the PIO/Legislative Liaison and Project Manager positions and will begin conducting interviews. Staff continues to work on the Governor's recidivism reduction project and will be hearing about the second phase of funding. On October 1st, ACJC will begin administering a grant for the Department of Gaming for problem gambling funds and will use this as a test case for a possible new business model of service to other agencies. ACJC is building better relationships with agencies; specifically the Governor's Office of Youth, Faith, and Family where ACJC is helping to facilitate the Arizona Substance Abuse Epidemiology Workgroup.

B. Finance Update

Patty Hatvick, Finance Manager, reported that ACJC submitted the FY20 budget to the Governor's Office on September 4, 2018. On the budget spreadsheet, staff added a new fund category called State Fund 2433A (Fingerprint Clearance) showing appropriated funds of \$600,000. In comparison trends of revenues for the months of July and August from last year to this year show the CJEF account falling four percent; the Crime Lab fund declined five percent, Victim funding dropped eight percent, APRC fund increased six percent and the State Aid to County Attorneys funding decreased five percent.

VI. Committee Reports

A. Executive

1. Update on the activities of the Executive Committee

Chairperson Polk announced assignments for the three new commissioners to standing committees. Greg Mengarelli and Steve Stahl signed up for the Information Technology, Systems Improvement and Crime Victims Committees; and Steve Williams appointed to the Drug and Legislative Committees.

2. Update on Current Research Projects

Dr. Catie Clark, SAC Director, updated the Commission on several of the research projects that the Statistical Analysis Center (SAC) is currently working on. The SAC is finalizing the Gang Threat Assessment, Sexual Assault, and Fill the Gap reports for approval by the Commission at the November meeting. Additionally, the SAC is conducting an evaluation of the Coconino Online Probation Education program. Dr. Clark also highlighted one of the SJS projects: Unlocking Law Enforcement's Access to Data (U-LEAD) in which the SAC is building training modules for law enforcement agencies. SAC also has an MOU with the Justice Research and Statistics Association (JRSA) and is creating a report for the Crime Victims' Services program that includes a map of services for victims. The AYS report for 2018 will be available for the November meeting. Finally, the SAC is working with the EPI workgroup and GOYFF on a Partnership for Success (PFS) grant, and is producing two deliverables looking at ACE's using 2016 AYS data and primary care areas.

3. Discussion on Commission Membership

The Commission discussed the current makeup of its membership to assess if it fully represents the entire state's criminal justice system. There was discussion and feedback on a public defender/victim advocate addition to the Commission. Commissioner Bill Montgomery entered a motion to retain the current membership and where possible and when it makes sense, to incorporate other groups on committees and working groups to ensure diverse perspectives on issues. Commissioner Sean Duggan seconded the motion. The vote was 13 ayes and three nays (Jerry Landau, Steve Williams, and Judge Cole). The motion was approved.

B. Drug, Gang & Violent Crime Control

Update on the activities of the Drug, Gang & Violent Crime Committee

Tony Vidale, Deputy Director/Program Manager, stated the Committee will meet on October 18th and will bring a recommendation for the RSAT grant for the calendar year 2019. Staff is compiling the Edge report that is due to the legislature by October 31st. The amendments for the FY19 drug grant agreements were sent out to grantees. The provisions included requiring jurisdictions have a law, policy, or practice in place that gives DHS or ICE access to individuals that may be here illegally, and will notify ICE or DHS of scheduled releases of those suspected here illegally as early as practicable (at least 48 hours if possible). If the grantees do not sign the amendment, the agency cannot receive federal funds.

C. Crime Victims

Update on the activities of the Crime Victims Committee

Commissioner Charles Ryan stated the Committee has not met since May 1st and October 25th is the next meeting for the Crime Victims Committee at 1 pm.

D. Information Technology Systems Improvement

1. Update on the activities of the Information Technology Systems Improvement Committee

Designee Jerry Landau deferred to Marc Peoples, Program Manager for updates.

2. Update on Systems Improvement Funding to Implement Electronic Transfer and Submission of Criminal History Record Information to the ACCH

Mr. Peoples gave an update on system improvement the projects. He touched on the order of Protection system that takes effect on January 1, 2020. The system has made progress in the design and recently met with law enforcement to talk about their needs as it relates to the service and how to improve the order of protection process. AOC is currently mapping out policy issues within the system, and the target date for the infrastructure set for July 2019. On the conditions of release project, waiting for information from Adult Probation to see if the form needs to be standardized. The 2FID project in the courtroom (mobile fingerprints) have caught 144 people ready to be sentenced that did not have a SID, and no fingerprint on file. Phase 2 is working on having a specific charge for a fingerprint for the alleged crime in the courtroom. The ADRS project is to improve and upgrade the system. The goals are to develop and implement a data exchange to allow for the transfer of records in the system within 24 hours. The ADRS is using a phased approach plan that covers prosecutors in need of modernizing their case management systems to report ADRS information electronically. Phase one will cover the county attorneys; the second part will include the municipal prosecutors, the third level consists of the courts (superior and limited jurisdiction) and the fourth segment is law enforcement and corrections.

E. Legislative

Update on the activities of the Legislative Committee

Executive Director LeFevre reported the Committee typically meets in October based on legislation going forward and with CJEF working on some legislation, the group may meet at the end of October.

VII. Report of the CJEF Working Group

Update on the activities of the CJEF Working Group

Executive Director LeFevre reported that he and Chief Sharp had a meeting with Tim Roemer, public safety policy advisor to the Governor talking about the possible funding solutions put forward by the Commission on the declining CJEF issue. Mr. Roemer will inform OSPB about the matter.

VIII. Commission Member Summaries of Current Events

Commissioner Charles Ryan stated that DOC conducted two town hall sessions at the Tucson and Lewis prisons for the leaders and stakeholders about being the voice for recidivism and re-entry as a community responsibility. Chairperson Polk discussed the upcoming Arizona Drug Summit on September 24-25. A report will be created from the session and possibly recommendations. In Yavapai County, there will be two town hall sessions on November 5th on Title 36 involuntary commitments that will look at the gaps and examine the legal framework.

IX. Call to the Public

Chairperson Polk made a call to the public, and no member of the audience addressed the Commission.

X. Date, Time and Location of Next Meeting

The next Arizona Criminal Justice Commission meeting takes place at 1:30 pm on Thursday, November 15, 2018, at 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

XI. Adjournment

The meeting adjourned at 2:54 pm.

Respectfully submitted,



Andy LeFevre
Executive Director

Audio recording is available upon request.