

**NOTICE OF PUBLIC MEETING
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Information Technology and Systems Improvement Committee** of the Arizona Criminal Justice Commission and to the general public that the **Information Technology and Systems Improvement Committee** will hold a meeting open to the public on **Tuesday, May 9, 2017** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 230, Phoenix, AZ 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson David Byers**
***Information Technology and Systems Improvement
Committee Members:***
David Byers, Chairperson
Joe Brugman
Frank Milstead
Sheila Polk
Daniel Sharp
- II. Minutes of the February 16, 2017, Meeting** **P-F-T**
• Approval of Minutes
- III. Full-Service Forensic Crime Laboratory Grant Program** **Marc Peoples**
• Review, discussion, consideration and possible action on FY18 Full Service Forensic Crime Laboratory grant proposal and allocations. **P-F-T**
- IV. Conditions of Release Update** **Marc Peoples**
• Briefing will be provided on the current progress of Conditions of Release. **Info**

V. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VI. Date, Time, and Location of Next Meeting

- The next Information Technology and Systems Improvement Committee meeting will be held on **Thursday, June 8, 2017, at 1:30 pm** at 1110 W. Washington, St. 230, Phoenix, AZ 85007.

VII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

II

INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 9, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the February 16, 2017 Meeting

TO: Chairperson and Committee Members

FROM: Marc Peoples, Program Manager
CJ System Improvement Program

RECOMMENDATION:

The Committee approve the minutes of the Information Technology and Systems Improvement Committee Meeting held on February 16, 2017.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Information Technology and Systems Improvement Committee
Minutes
February 16, 2017**

A public meeting of the Information Technology and Systems Improvement Committee of the Arizona Criminal Justice Commission was convened on February 16, 2017, at the Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

Members Present:

David Byers, Chairperson, Director, Administrative Office of the Courts
Joe Brugman, Chief, Safford Police Department, by conference call
Sheila Polk, Yavapai County Attorney, by conference call
Daniel Sharp, Chief, Oro Valley Police Department, by conference call

Members Absent:

Frank Milstead, Director, Department of Public Safety

Staff Participating:

Marc Peoples, Criminal Justice Systems Improvement Program Manager
Anna Haney, Program Coordinator
Heather Bohnet, Program Coordinator

I. Call to Order

The meeting was called to order by Chairperson David Byers at 1:32 p.m. The roll was taken, and a quorum was declared present.

II. Approval of the Minutes of the July 14, 2016 Meeting

Chairperson Byers called for a motion on the minutes. Commissioner Sheila Polk was reviewing the minutes. The minutes stand as submitted.

III. Adult Probation Services Division

Anna Haney, Drug Gang and Violent Crime Control Program Coordinator, provided an overview of the three projects identified as highest priority by the Adult Probation Services Division. The Policy Team voted to move these projects to the Info Tech Committee for consideration on February 2, 2017.

A. *NICS alert for attempted firearm purchase by an individual sentenced to probation.*

- Project One would provide an alert from NICS if a probationer attempted to purchase a firearm.

B. *Automatic alert upon law enforcement contact, for arrest only, of all probationers.*

• Project Two would provide an alert to Probation Officers from law enforcement if probationers were arrested. Currently notification is only provided for those on Intensive Probation or those in an undocumented immigrant status. Discussion was held on the identifying the pros and cons of notification of any contact and also how would notification be provided on cite and release.

C. *Integrating information from AOC Public Access website into JWI.*

- Project Three would allow Court Public Access information to integrate into JWI.

Commissioner Sheila Polk entered a motion to recommend to the Commission that they consider these three Adult Probation Services projects (AB and C) as presented in this meeting. The motion was seconded by Commissioner Daniel Sharp and was unanimously approved by the Committee.

IV. Condition of Release Final Report

Marc Peoples, Criminal Justice Systems Improvement Program Manager, provided a review of the Conditions of Release Final Report findings which showed broad support for sharing all conditions of release electronically with Arizona criminal justice partners. The Commission previously approved sharing Conditions of Release to law enforcement as they relate to firearms. At this time, Conditions of Release are a paper driven process with no standard forms, and changes to Conditions of Release are currently made by minute entry. Discussion was held as to the utility of sharing all Conditions of Release, and how Conditions of Release need to be verified for law enforcement.

Commissioner Sheila Polk entered a motion to recommend to the Commission that they consider adding additional recommendations presented in the Conditions of Release report. The motion was seconded by Commissioner Joe Brugman and was unanimously approved by the Committee.

V. CJ Related IT Projects

A. Florida's Department of Law Enforcement e-Warrant System – Webinar Review

Marc Peoples provided a review of Florida's e-Warrant system that was presented at the Policy Team meeting on February 2, 2017 as a solution to the cost prohibitive e-Warrant pilot project. A sub-group committee has reviewed the design specification documents provided by Florida's Department of Law Enforcement for their e-Warrant System. An e-Warrant work group is being re-established to assess how to integrate Florida's e-Warrant system into Arizona's environment.

B. Protection Orders

Marc Peoples provided an overview of the grant project to do a statewide analysis of protective orders. The statewide analysis will examine Orders of Protection from issuance to submittal to NCIC. Fifteen site visits will be conducted in all counties to meet with court and victim advocates, and law enforcement. A follow-up webinar will be held for county. An email will be sent with registration information to ACJC contact lists.

VI. Call to the Public

Chairperson Byers made a call to the public. No members of the audience addressed the Committee.

VII. Date, Time, and Location of Next Meeting

The next Information Technology and Systems Improvement Committee meeting will be at the call of the Chairperson.

VIII. Approval of the Minutes of the July 14, 2016 Meeting

Commissioner Sheila Polk entered a motion to approve the minutes of the meeting held on July 14, 2016. The motion was seconded by Commissioner Daniel Sharp and was unanimously approved by the Committee.

IX. Adjournment

The meeting was adjourned at 2:48 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director

Audio recording is available upon request.

III

INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 9, 2017	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Full-Service Forensic Crime Laboratory Grant Program

TO: Chairperson and Committee Members

FROM: Marc Peoples, Program Manager
CJ System Improvement Program

RECOMMENDATION:

The Information Technology, and Systems Improvement Committee recommends to the Commission the approval of the Full Service Forensic Crime Laboratory grant allocations for FY18 in the amount of \$500,000 as outlined in the attached table.

DISCUSSION:

Arizona Revised Statute 41-2421, commonly referred to as "Fill the Gap" directs the monies collected pursuant to section 12-116.01, subsection B shall be allocated in part to the Arizona Criminal Justice Commission for distribution to state, county and municipal law enforcement full-service forensic crime laboratories pursuant to rules adopted by the Arizona Criminal Justice Commission.

All five (5) Full Service Forensic Crime Laboratory grant recipients met on April 27, 2017 to review the possible funding available for FY18 grant program cycle of July 1, 2017 through June 30, 2018.

FISCAL IMPACT:

Significant to recipient agencies

ALTERNATIVES:

Not Approve - Modify - Table

FY 2018 Full-Service Forensic Crime Laboratory Grant Program Funding					
Funding Recipient	Total FY 2018 Allocation pursuant to ARS 41-2421 (J)(5)	Base Allocation *	Population Percentages	Population Allocation	Proposed Allocation
	\$500,000	\$500,000		\$0	\$500,000
AZ Department of Public Safety (2 labs)		\$200,000	55%	\$0	\$200,000
Mesa Police Department		\$100,000	7%	\$0	\$100,000
Phoenix Police Department		\$100,000	22%	\$0	\$100,000
Scottsdale Police Department - Not in Compliance			4%	\$0	\$0
Tucson Police Department		\$100,000	12%	\$0	\$100,000
Totals:	\$500,000	\$500,000	100%	\$0	\$500,000

IV

INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
May 9, 2017	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Conditions of Release Update

TO: Chairperson and Committee Members

FROM: Marc Peoples, Program Manager
CJ System Improvement Program

RECOMMENDATION:

Information Only

DISCUSSION:

Briefing will be provided on the current progress of Conditions of Release.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A