

**Arizona Criminal Justice Commission
Minutes
March 23, 2017**

A public meeting of the Arizona Criminal Justice Commission convened on March 23, 2017, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Sheila Polk, Vice Chairperson, Yavapai County Attorney
David Byers, Director, Administrative Office of the Courts, Jerry Landau represented later in the meeting
Mark Brnovich, Attorney General, Paul Ahler representing
Joe Brugman, Chief, Safford Police Department by conference call
K.C. Clark, Navajo County Sheriff
Dave Cole, Retired Judge, by conference call
C.T. Wright, Chairperson, Board of Executive Clemency
Barbara LaWall, Pima County Attorney, Kathleen Mayer representing
Frank Milstead, Director, Department of Public Safety
Bill Montgomery, Maricopa County Attorney
Charles Ryan, Director, Department of Corrections
David Sanders, Pima County Chief Probation Officer, Carl Sheets representing by conference call
Daniel Sharp, Chief, Oro Valley Police Department
Heston Silbert, Law Enforcement Leader, by conference call

Members Absent:

Sean Duggan, Chairperson, Chief, Chandler Police Department

Staff Participating:

Andrew T. LeFevre, Executive Director	Tony Vidale, Deputy Director
Teresa Eierdam, Finance Manager	Catie Clark, Statistical Analysis Center Program Manager
Jaime Watson, Public Information Officer/Legislative Liaison	Marc Peoples, Systems Improvement Program Manager
Larry Grubbs, Victim Services Program Manager	Wendy Boyle, Executive Secretary

Guests Participating:

Steve Stahl, Chief, Maricopa Police Department

I & II. Call to Order, Roll Call and Pledge of Allegiance

The meeting was called to order by Vice Chairperson Sheila Polk at 1:30 p.m. There was a roll call, and a quorum was declared present. Immediately after, the reciting of the Pledge of Allegiance took place.

III. Approval of January 26, 2017, Meeting Minutes

Vice Chairperson Polk called for a motion on the minutes. Commissioner Daniel Sharp entered a motion to approve the minutes of the meeting held on January 26, 2017. The motion was seconded by Commissioner David Byers and was unanimously approved by the Commission.

IV. Executive Director's Report - Andrew T. LeFevre, Executive Director

- Kim Boivin was hired as an Accountant III in finance and introduced to the Commission.
- Staff openings at ACJC include an Accounting Specialist in Finance, a Program Project Specialist I in Victim Services and a Research Analyst position in the Statistical Analysis Center.
- The state grant management system should roll out before the next fiscal year and ACJC is in line to be one of the implementing agencies. If that does not happen, ACJC will need to fix the agency's grant management system or find another system to use.
- Finance Manager Teresa Eierdam provided a budget update as an overview of the CJEF, DEA, APRC, Crime Victim, Crime Lab, Byrne, and State Aid to County Attorney Indigent Funds. A review of the allocations and new accounting practices were put in place to manage the cash balances and charge back to the grant programs.

V. Committee Reports

A. Update on the activities of the Executive Committee - Vice-Chairperson Sheila Polk

The Executive Committee met with Catie Clark, SAC Program Manager and asked to have her to give an overview of SAC to the Commission. Ms. Clark reviewed all activities that SAC engages in that includes producing statutorily mandated reports, grant funded projects, and additional discretionary projects.

- Vice-Chairperson Polk asked the Commissioners to go back to their communities/counties and ask what types of reports SAC can do for their agencies and to be prepared to discuss at the next Commission meeting.

B. Update on the activities of the Drug, Gang and Violent Crime Control Committee - Tony Vidale, Deputy Director

The Drug, Gang and Violent Crime Control Committee will meet on April 25, 2017, and present a recommendation on the FY18 Drug, Gang and Violent Control grant.

C. Update on the activities of the Crime Victims Committee - Charles Ryan, Committee Chairperson

The Crime Victims Committee met on March 6, 2017.

Crime Victims Compensation Program

• **FY17 Program Benefit Funding Reallocation**

Designee Kathleen Mayer entered a motion to approve that compensation funds for the current FY17 be reallocated to the operational units in accordance to Table VS-1 on page 13 of the agenda using the fund sources identified. The motion was seconded by Designee Jerry Landau and was unanimously approved by the Commission with one abstention.

• **FY18 State and Federal Funding Amount**

Commissioner Bill Montgomery entered a motion to approve the total state and federal funding for the FY18 Crime Victim Compensation Program set at \$4,633,000; including \$3,500,000 in state compensation funds and \$1,133,000 in federal VOCA compensation funds. The motion was seconded by Commissioner Daniel Sharp and was unanimously approved by the Commission.

• **Fixed Administrative Allocation and Match**

Commissioner Daniel Sharp entered a motion to approve \$1,000,000 from the Crime Victims Compensation and Assistance Fund be distributed to operational units for victim compensation program administrative costs in accordance to Table VS-3 on page 17 of the agenda beginning FY18. The motion was seconded by Designee Kathleen Mayer and was unanimously approved by the Commission.

• **FY18 Program Funding Allocation**

Designee Kathleen Mayer entered a motion to approve the allocation of \$4,633,000 in state and federal crime victim compensation funds, as proposed in Table VS-4 on page 19 of the agenda, to operational units (OU) for the FY18 Crime Victim Compensation Program. The motion was seconded by Commission K.C. Clark and was unanimously approved by the Commission.

D. Update on the activities of the Information, Technology & Systems Improvement Committee- David Byers, Committee Chairperson, (This section came after the Executive Director's Report)

The Commission reviewed the three projects listed for directing FY18 through FY19 Byrne/JAG 5 percent set aside funding designated for the records improvement program to support the initiatives for the three (A, B, and C Adult Probation Services Division projects.)

• **A. ACJC discussions with Adult Probation Services Division regarding NICS alert for attempted firearm purchase by an individual sentenced to probation**

• **B. ACJC discussions with Adult Probation Services Division regarding automatic alert upon law enforcement contact, for arrest only, of all probationers.**

• **C. ACJC discussions with Adult Probation Services Division regarding integrating information from AOC Public Access website into JWI**

Commissioner Bill Montgomery entered a motion to table and postponed all three items. The motion was seconded by Commissioner Daniel Sharp and passed unanimously. ACJC staff will present a feasibility study and cost analysis for the three initiatives, and the Commission will review at a later meeting.

• **Condition of Release Final Report**

The Condition of Release Report was reviewed and discussed. In the report, the recommendation is to expand into all conditions of release for purposes of reporting to NICS and providing a tool for law enforcement. Chief Steve Stahl, Maricopa Police Department offered insights on how law enforcement needs the investigative tool when encountering the victim or suspect to know the terms of the condition of release to determine whether there is probable cause to make an arrest for violation of a court order. Commissioner Bill Montgomery entered a motion to support expanding to encompass all conditions of release that are ordered by the court to report to NICS and sharing with law enforcement as set forth based on the Condition of Release Final Report recommendations. The motion was seconded by Commissioner Daniel Sharp and was unanimously approved by the Commission.

• **CJ Related IT Projects**

Program Manager Marc Peoples gave an update on two IT projects for criminal justice. A demo from Florida's Department of Law Enforcement on their e-warrant system built on federal dollars was one of the topics given at the Policy Team meeting. A group of IT specialists reviewed the specifications of the system and it best matched to Arizona. The expanded team will meet on March 31, 2017, to discuss importing the system. On the Protection Order project, staff is visiting each county to understand their process by meeting with court personnel and the law enforcement community. Staff will come back with a recommendation on how to address the Order of Protection.

E. Update on the activities of the Legislative Committee - Andrew T. LeFevre, Executive Director

The Legislative Committee and Executive Committee have met jointly on a bi-weekly basis since the legislative session began to review bills and provide direction to ACJC staff at the legislature.

• **Priority Legislation Update and Review of Introduced Legislation**

Public Information Officer/Legislative Liaison Jaime Watson gave a status of HB 2085 (*fingerprint cleanup bill*) signed by the Governor on March 21, 2017. HB 2087 (*ACJC continuation bill*) passed out of the Senate and amended from a 10-year continuation to an eight-year continuation; and HB 2375 (*Victim Compensation Protection bill*) passed out of the House, waiting to go before the full Senate.

• There were updates on the RICO bill (*HB 2477*) in the legislature and (*HB 2243*) that requires ACJC to go back to quarterly reporting by electronically; passed out of Senate Judiciary.

VI. Commission Members Issues of Concern - Andrew T. LeFevre, Executive Director

No issues presented.

VII. Call to the Public

Vice Chairperson Polk made a call to the public. The next Arizona Criminal Justice Commission meeting takes place on **Thursday, May 18, 2017**, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

IX. Adjournment

The meeting adjourned at 3:25 p.m.

Respectfully submitted,



Andrew T. LeFevre
Executive Director