

**NOTICE OF PUBLIC MEETING
OF THE TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
AND
AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Technical Team of the Information Technology and Systems Improvement Committee** of the Arizona Criminal Justice Commission and to the general public that the **Technical Team** will hold a meeting open to the public on **Wednesday, August 4, 2010** beginning at **1:30 p.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson Lori Rhyons**

- II. Minutes of the August 26, 2009 Meeting**
 - Approval of Minutes **P-F-T**

- III. Policy Team Update** **Bill Kalaf**
 - Information to be provided from the Policy Team meeting held on June 2, 2010 to include updates on the ADRS projects funded by CJRIP grants awarded to DPS and AOC. **Info**

- IV. Technical Team Mission, Goals and Objectives** **Bill Kalaf**
 - Review, discussion, consideration and possible action on revisions to the mission, goals and objectives of the Technical Team. **P-F-T**

- V. Coconino County Systems Update** **Lynn Burch**
- Information will be provided on Coconino County’s system integration activities covering the last two years and the plan for near term solutions. **Info**
- VI. Maricopa County Attorney System Update** **Sky Southwell**
- An update will be provided on the Maricopa County Attorney’s Office hardware and software initiatives. **Info**
- VII. Yavapai County I.T. Systems Update** **Michael Holmes**
- An overview of three new technology solutions being deployed in Yavapai County will be presented. The discussion will include the deployment of MDC’s in patrol cars; enhanced jail booking system; and video teleconferencing in the jail. **Info**
- VIII. Arizona’s Geospatial Platform** **Eric Thomas**
- An overview of the GITA / DHS geospatial platform that will support State and local government emergency managers, planners, first responders, and other authorized agencies for improving situational awareness will be provided; including an online demonstration of the system. **Info**
- IX. Arizona Communication Interoperability Initiatives** **Lisa Dee Meyerson**
- An update on communications interoperability initiatives in Arizona will be presented. **Info**
- X. Arizona Law Enforcement Information Sharing Program** **Bill Kalaf**
- An overview of the current status of AZLink regional connectivity and the rollout of information sharing across the State, border states, and with our federal partners will be provided. **Info**

XI. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

XII. Date, Time, and Location of Next Meeting

- The next Technical Team meeting will be held on **December 1, 2010 at 1:30 p.m.** at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

XIII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the August 26, 2009 Meeting

TO: Chairperson and Committee Members

FROM: Bill Kalaf, Program Manager
Information Technology

RECOMMENDATION:

The Committee approve the minutes of the Technical Team meeting held on August 26, 2009.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

Technical Team of the Executive Steering Committee
Minutes
August 26, 2009

A public meeting of the Technical Team of the Executive Steering Committee for Integration of the Arizona Criminal Justice Commission was convened on August 26, 2009 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

Members Present:

Lori Rhyons, Chairperson, Phoenix Police Department
Tom Gendron, Maricopa ICJIS
Lynn Burch, Coconino County Information Systems, by conference call
Steve Francis, Yavapai County Sheriff's Office, Jack Feldhaus representing
Bruce Byron, Glendale Police Department
Bill Kalaf, Arizona Criminal Justice Commission
Al Lucas, Maricopa County Attorney's Office, Schuyler Southwell representing
Mike Morrison, Scottsdale Police Department
Bob Rampy, Maricopa County Sheriff's Office
Nishith Dave, Department of Corrections
Sharon Wilson, Department of Public Safety
Jim Wysocki, Tucson Police Department

Members Absent:

Lisa Bergeron, Pinal County, Special Projects IT Administrator
Cindy Gage, Motor Vehicle Division
Karl Heckart, Administrative Office of the Courts
Ted Martin, Pima County Sheriff's Office
Robert Peck, Pima County Attorney's Office

Guests Participating:

Jack Feldhaus, Yavapai County Sheriff's Office
Brian Hunt, Yavapai County Sheriff's Office

Staff Participating:

Bill Kalaf, Program Manager
Wendy Boyle, Executive Secretary

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Lori Rhyons at 1:34 PM. Roll was taken and a quorum was declared present.

II. Minutes of the May 27, 2009 Meeting

Chairperson Rhyons called for a motion on the minutes. Mike Morrison entered a motion to approve the minutes of the meeting held on May 27, 2009. The motion seconded by Jim Wysocki passed unanimously.

III. Maricopa County IJIS Update

Tom Gendron, Maricopa ICJIS provided an update on the consolidation of the Criminal History Worksheet into the Justice Web Interface (JWI). Mr. Gendron explained the goal was to provide a versatile tool to reduce maintenance cost, increase accuracy, reliability, and flexibility for maintaining and adding new sources to the Criminal History Worksheet (CHW). The CHW is used in pre-trial, pre-sentence and pre-employment worksheet preparation. In early 2008 work began to redesign and develop the CHW into the new consolidated Charges and Dispositions (CHD) template that is compatible with the Justice Web Interface (JWI). Testing took place at Maricopa County Adult Probation and was completed in June 2009. Mr. Gendron also referred to the advantages of overhauling the CHW into JWI which include: 1) phasing out the two servers and the Adobe LifeCycle maintenance, thus saving \$30K/year; 2) working with NLETS who is producing a criminal history database from all 50 states for the Bureau of Justice Statistics (BJS) to be passed on to ICJIS and JWI at little cost to users; and 3) potentially having BJS bear the long term maintenance cost of the code for the 50 states' criminal history records database.

The Committee discussed providing resource information to law enforcement communities as it relates to additional costs for MOUs and licensing issues and suggested that this topic be considered as an action item at a future Technical Team meeting.

This agenda item was presented for information purposes and did not require Committee action.

IV. Overview of Yavapai County Criminal Justice Projects

Jim Feldhaus, Yavapai County Sheriff's Office provided an overview of the criminal justice projects in Yavapai County. Mr. Feldhaus explained the criminal justice design objectives necessary for the projects consist of:

1) avoidance of data storage and low-level data exchanges; 2) use of service oriented architecture and incorporate standards; 3) use of vendor controlled products; and 4) focus on business process ensemble. The proposed architecture called Business Process Modeling Notation was shown as a workflow diagram. Next, Mr. Feldhaus discussed the integrated tool functions and provided a diagram of the proposed concept for using ADRS and the paperless booking document proposal.

Brian Hunt, Yavapai County Sheriff's Office updated the Committee on the Mobile Data Computer Deployment Project. The project includes the following: 1) deployment of Spillman Mobile for CAD, RMS, JWI and CopLink; 2) use of Dell ATG Laptops, Verizon wireless air cards, wireless hotspots; and 3) access to the Jail Management System. A chart of Yavapai County Sheriff's Office Mobile Data System was also shown as an illustration. The goal in bringing these applications into the deputy's vehicle is to allow them the opportunity to remain in their area of responsibility instead of having to go into a station to complete routine work processes.

This agenda item was presented for information purposes and did not require Committee action.

V. Scottsdale Police Department Project Update

Mike Morrison presented an update on the major projects taking place at Scottsdale Police Department. The first project called Intergraph Migration is scheduled to go live on September 15, 2009 and features a field training officer module, demographic tracking and bias reporting, better reporting structure, 2009 Accident Reporting standards and supports Laboratory Information Management System (LIMS) integration. The second project is the MQ Communications that interfaces to central Gateway rather than DPS; the benefits include better control of interfaces, no change in vendor programming and all at the low cost of \$30K for software and servers. The third project reviewed was the Cop Link Integration which will have Scottsdale PD mug photos added to the Mesa node and contain data from Mesa, Gilbert and Scottsdale PD. Next, the JWI interface was installed for testing purposes and LIMS interface will link JusticeTrax and Intergraph Systems. Another project, AC/DC Pre-Booking is being modified to accept Form IV questions, forwarding information to the MCSO Pre-Booking system which will generate AzAFIS demographics for Live scan and MPI interface. SSRS reporting as an additional project modifies all department reports to work with SQL Services Reporting Services, allowing common standards for producing reports and uses a common data dictionary. Lastly, the Digital Evidence project is where Digital Evidence Management System (DEMS) will store all electronic data with installation to begin in November.

Mr. Morrison also explained long term plans include: 1) ADOT Integration-exporting accident data to ADOT; 2) ECitation-importing electronic citation data to I/Leads System; 3) Wireless 2FID implementation; 4) JWI Handheld Interface rollout completion; and 5) Evaluation of methodologies to update field units.

This agenda item was presented for information purposes and did not require Committee action.

VI. Offender Management System Rollout

This presentation was postponed and will be presented at the next meeting.

VII. Review of Technical Team Mission, Goals and Objectives

Bill Kalaf, Program Manager reviewed changes to the mission statement, goals and objectives of the Technical Team. This item will be presented as a voting item at the next meeting. The Technical Team also discussed and suggested that an agenda item be added to future agendas of the Technical Team and Policy Team to exchange information and team activities.

This agenda item was presented for information purposes and did not require Committee action.

VIII. Call to the Public

Chairperson Lori Rhyons made a call to the public. No members of the public addressed the Committee.

IX. Date, Time, and Location of Next Meeting

The next Technical Team meeting will be held on **December 2, 2009** at **1:30 PM** at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

X. Adjournment

The meeting was adjourned at 3:23 PM.

Respectfully submitted,



John A. Blackburn, Jr.
Executive Director

Audio recording is available upon request.



**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Policy Team Update

TO: Chairperson and Committee Members

FROM: Bill Kalaf, Arizona Criminal Justice Commission
Information Technology Program Manager

RECOMMENDATION:

Information Only

DISCUSSION:

At the recent Policy Team meeting of June 2, 2010, an update was given on two ADRS projects currently underway at the Department of Public Safety (DPS) and the Administrative Office of the Courts (AOC); both are funded by the Gerald Hardt Memorial Criminal Justice Records Improvement (CJRIP) grant award. An overview of these projects will be provided.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

IV

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Technical Team Mission Goals and Objectives

TO: Chairperson and Committee Members

FROM: Bill Kalaf, Program Manager
Information Technology Manager

RECOMMENDATION:

The Committee approve the mission, goals and objectives of the Technical Team.

DISCUSSION:

On August 26, 2009 the Technical Team received a report of proposed changes to the existing mission, goals and objectives for the Technical Team. The committee agreed to address the changes at a future meeting. The changes are found on pages 9 and 10. At the July 22, 2010 Commission meeting the Commission eliminated the Executive Steering Committee and approved the Technical and Policy Teams reporting to the Information Technology and Systems Improvement Committee or directly to the Commission.

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve – Modify - Table



TECHNICAL TEAM MISSION & GOALS

MISSION:

The Mission of the Technical Team of the Executive Steering Committee is to support the strategic plans, business goals and objectives, established by the Policy Team of the Information Technology and Systems Improvement Committee **Executive Steering Committee**.

GOALS:

1. Promote common technology integration solutions as a critical success factor for the integration of criminal justice systems.
2. Develop a five year strategic plan for delivery of integrated criminal justice information. ~~Disposition Reporting System.~~
3. Develop a state-wide forum for communicating and discussing latest trends in technology and how appropriate technology can be used for the integration of criminal justice systems.
4. Promote the use of accepted national standards across agencies.
5. Create a criminal justice information sharing system by soliciting input from all criminal justice agencies in the State, utilizing a multiple-agency approach.
6. Encourage agencies to work together in selected projects and provide assistance as necessary.
7. Evaluate individual agency projects when requested, to ensure compatibility with the planning of a statewide integration of criminal justice information.
8. Provide the Policy Team with findings and possible strategies for approval.
9. Develop a future information technology culture that unifies I.T. organizations across the state of Arizona.
10. Make all decisions for the good of the state and not for individual or agency specific gain.



TECHNICAL TEAM OBJECTIVES

1. Encourage the use of state wide infrastructures, cost effective methods, people, and systems wherever possible.
2. Support programs, *priorities*, directions, and communication strategies approved by the Policy Team of the Executive Steering Committee.
3. Provide technical leadership for the development of common procedures and practices that can be shared across all state agencies.
4. Develop guidelines for sharing vendor and consulting services information that can be used by **state** agencies within the state.
5. Evaluate and promote the use of technical solutions that have been adopted or have a proven track record currently being used at the Federal or State levels outside of Arizona.
6. Create a communication network within the criminal justice arena to offer all Agencies technical team support as part of their plan before implementing new technology that may impact statewide common projects.
7. Listen to any criminal justice agency concern and provide assistance and guidance ensuring all end users will become part of the integration plan.

V

TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Coconino County System Update

TO: Chairperson and Committee Members

FROM: Lynn Burch, Coconino County

RECOMMENDATION:

Information Only

DISCUSSION:

Information overview and discussion of Coconino County's system integration activities covering the last two years and the plan for near term solutions. Discussion includes e-citations for the Flagstaff Police Department and the Coconino County I.T. departments re-write of the integration middleware product used to connect criminal justice agencies. Included is a showcase example of how alerts are created that notify Coconino County probation officers when a client appears to have had contact with local law enforcement.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

VI

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Maricopa County Attorney Systems Update

TO: Chairperson and Committee Members

FROM: Sky Southwell, Maricopa County Attorney's Office

RECOMMENDATION:

Information Only

DISCUSSION:

Maricopa County Attorney's Office will provide an update on hardware and software initiatives. In addition, a status update will be provided on the County Attorney's information system integration with the Arizona Disposition and Reporting System.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

VII

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Yavapai County I.T. Systems Update

TO: Chairperson and Committee Members

FROM: Michael Holmes, Yavapai County
MIS Director

REMMENDATION:

Information Only

DISCUSSION:

Three new technology solutions are being implemented in Yavapai County; patrol car deployment of MDC's, an enhanced jail booking system, and video teleconference in the jail. The presentation and discussion will review the deployment of laptops in patrol cars, implementation of a new version of the County's website that will allow officers in the field from the Sheriff's department or other agencies to pre-book subjects into the jail facility, and enhancements that provide the capability for defense attorneys to visit their clients in the jail through video conferencing.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

VIII

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Arizona Geospatial Platform

TO: Chairperson and Committee Members

FROM: Eric Thomas, Government Information Technology Agency
AZ3D Program Manager

RECOMENDATION:

Information Only

DISCUSSION:

The Arizona Government Information Technology Agency, in partnership with the Arizona Department of Homeland Security is developing a geospatial platform that will support State and local government emergency managers, planners, first responders, and other authorized agencies for improving situational awareness. The presentation includes background information about the project, its current status, and a live demonstration of the common operating picture (COP). The demonstration also covers the product's management and security capabilities.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

IX

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Arizona Communication Interoperability Initiatives

TO: Chairperson and Committee Members

FROM: Lisa Dee Meyerson, Government Information Technology Agency
Statewide Interoperability Coordinator and Manager
Public Safety Interoperable Communications Office

RECOMMENDATION:

Information Only

DISCUSSION:

Arizona's Statewide Interoperability Coordinator will provide some key updates regarding communications interoperability initiatives in Arizona. A high level overview of PSCC; PSIC; SIEC, the AZ SCIP and AZ's 12 Strategic Initiatives will also be presented. An overview of the current communications interoperability projects in support of Arizona counties, including CASM/TICP implementation support, AIRS Training program roll-out and All Hazards Communications Unit Leader Recognition Program will be discussed. An update of the National Emergency Communications plan goals will be provided.

FISCAL IMPACT:

N/A

ALTERNATIVES

N/A

X

**TECHNICAL TEAM
OF THE
INFORMATION TECHNOLOGY AND SYSTEMS IMPROVEMENT COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
August 4, 2010	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	Arizona Law Enforcement Information Sharing Program

TO: Chairperson and Committee Members

FROM: Bill Kalaf, Arizona Criminal Justice Commission
Information Technology Program Manager

RECOMMENDATION:

Information Only

DISCUSSION:

The Arizona Law Enforcement Information Sharing Program (AZLink) is well underway. This presentation will provide a status update on the rollout plans to law enforcement agencies, connectivity between regional hubs, connectivity with Arizona's federal partners, and connectivity with border states. In addition, the discussion will include an overview of CopLink tool capabilities and the future direction for the system. A review of concerns and issues will also be discussed.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A