

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, July 19, 2012** beginning at **10:00 a.m.** at the **Little America Hotel, 2515 East Butler Avenue, Ballroom C, Flagstaff, AZ 86004.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson Linda Scott**
Crime Victims Committee Members:
Linda Scott, Chairperson
Jesse Hernandez
Tom Horne
Barbara LaWall
Bill Montgomery
David Sanders
Mark Spencer
- II. Minutes of the May 24, 2012 Meeting**
- Approval of Minutes **P-F-T**
- III. Crime Victim Services Program Rules Revision** **Larry Grubbs**
- Review, discussion, consideration and possible action on the following:
 - A. Approval of Crime Victim Compensation Program Rules** **P-F-T**
 - B. Approval of Crime Victim Assistance Program Rules** **P-F-T**

IV. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

V. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held at the call of the Chairperson.

VI. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 19, 2012	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the May 24, 2012 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on May 24, 2012.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
May 24, 2012**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on May 24, 2012 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Linda Scott, Chairperson, Former Judge
John Armer, Gila County Sheriff, Claudia Dalmolin representing
Jesse Hernandez, Chairperson, Board of Executive Clemency, Erin Warzecha representing
Tom Horne, Arizona Attorney General, Amy Bocks representing
Barbara LaWall, Pima County Attorney, Linda McCollum representing
Bill Montgomery, Maricopa County Attorney, John Gillis representing
Charles Ryan, Director, Department of Corrections, Greg Lauchner representing

Staff Participating:

Larry Grubbs, Program Manager
Wendy Boyle, Executive Secretary

I. Call to Order and Roll Call

The meeting was called to order by Chairperson Linda Scott at 10:05 a.m. Roll was taken and a quorum was declared present.

II. Minutes of the January 19, 2012 Meeting

Chairperson Scott called for a motion on the minutes. Designee John Gillis entered a motion to approve the minutes of the January 19, 2012 meeting. The motion was seconded by Designee Erin Warzecha and was unanimously approved by the Committee.

III. Crime Victim Compensation Program

A. Designation of Operational Units

Larry Grubbs, Program Manager presented staff's recommendation to continue with the current designation of the fifteen County Attorney Offices as operational units for the FY13 Crime Victim Compensation Program.

Designee Greg Lauchner entered a motion to recommend to the Commission the designation of each County Attorneys' office in the fifteen counties as an operational unit for the FY13 Crime Victim Compensation Program. The motion was seconded by Designee John Gillis and was unanimously approved by the Committee.

B. FY13 Crime Victim Compensation Program Budget

Larry Grubbs, Program Manager presented staff's proposal that the budget for the FY13 Crime Victim Compensation Program be set at \$4,100,000, including \$2,700,000 in state compensation funds and \$1,400,000 in federal VOCA compensation funds. Staff's recommendation mirrors the same method of the combined allotments into one annual compensation allocation as was awarded in FY12.

Designee Linda McCollum entered a motion to recommend to the Commission that the total funding for the FY13 Crime Victim Compensation Program be set at \$4,100,000 and expended in accordance with the budget on page 9 of the agenda. The motion was seconded by Designee John Gillis and was unanimously approved by the Committee.

C. FY13 Crime Victim Compensation Program Funding Allocation

Larry Grubbs, Program Manager presented the proposal by staff to allocate \$4,100,000 to the Crime Victim Compensation Program. Mr. Grubbs referred to the table on page 11 of the agenda that outlines the proposed allocation to each operational unit in the fifteen counties. The formula allocation includes the following considerations: 1) \$50,000 of state funds held in reserve as required by Program Rule R10-4-102D; 2) a set five percent of FFY11 federal VOCA award allocated to ACJC for administrative costs; 3) fixed administrative allocation from state funds to county programs; 4) a base allotment of \$11,100 to county programs; and 5) remaining balance distributed by population.

Designee Erin Warzecha entered a motion to recommend to the Commission the allocation of \$4,100,000 in state and federal Crime Victim Compensation funds to the operational units as designated in the table on page 11 of the agenda for the FY13 Crime Victim Compensation Program. The motion was seconded by Designee Amy Bocks and was unanimously approved by the Committee.

IV. Crime Victim Assistance Program

A. FY13 Crime Victim Assistance Grant Awards to Government Agencies eligible to serve on the Commission

Larry Grubbs, Program Manager reported that 54 applications were submitted requesting a total of \$2,083,979 in Crime Victim Assistance grant funding for FY13. The funding requests shown on page 14 of the agenda included the requested amounts of \$906,033 for commission eligible criminal justice government programs and \$1,177,946 for non-profit and other government programs. Mr. Grubbs outlined the evaluation and allocation process for the grant applications that was based on the crime victim assistance program rules and priorities approved by the Commission. The support of the revised funding priorities for the Crime Victim Assistance Grant Program in November by the Commission was a critical step for this year's application process.

Mr. Grubbs stated that all 44 grant programs funded in FY12 had submitted Crime Victim Assistance grant applications, met the minimum score requirement and based on performance history were eligible to receive funding for FY13. Because of these factors, no significant increases in funding to current programs or funding to a new program were included in the recommendation for FY13. Mr. Grubbs also pointed out that one agency's requested amount was \$100 less than in FY12; as a result, that amount was added to the allocation for the Southern Arizona Children's Advocacy Center who had the top scoring application.

Designee John Gillis suggested that the Crime Victim Assistance Grant Program place more emphasis on victim rights and victim rights enforcement. Issues related to this subject were discussed by the Committee, and staff will look into addressing the subject prior to the FY14 application process.

After review, Designee Amy Bock entered a motion to recommend to the Commission the award of \$500,000 for FY13 Crime Victim Assistance funds to government agencies eligible to serve on the Commission. The motion was seconded by Designee Linda McCollum and was unanimously approved by the Committee.

B. FY13 Crime Victim Assistance Grant Awards to other Government and Non-Profit Agencies

Chairperson Scott asked the Committee for a motion on Action IV-B.

Linda McCollum entered a motion to recommend to the Commission the award of \$520,000 for FY13 Crime Victim Assistance funds to other government and non-profit agencies. The motion was seconded by Designee John Gillis and was unanimously approved by the Committee.

V. Rules Promulgation Process Update

Larry Grubbs, Program Manager reported on the latest information regarding the crime victim services rules promulgation process. At the January 19, 2012 meeting, the Commission approved the opening rulemaking dockets for the Crime Victim Assistance Grant Program and the Crime Victim Compensation Program. On March 30, 2012 the dockets were opened with the Secretary of State, which gave ACJC one year to complete the rules promulgation for the programs.

Mr. Grubbs explained program staff began to collect feedback from stakeholders on recommendations for the rule changes. In February, county compensation program coordinators formed a workgroup and began monthly meetings with ACJC program staff to review and make suggestions on the compensation program rules. Also, the Arizona Coalition for Victim Services (ACVS) started a sub-committee with the same idea in mind to help draft recommendations on the proposed rule changes, which were approved at their meeting on March 21, 2012 and forwarded to ACJC for consideration.

In addition, ACJC program staff conducted regional meetings in Phoenix, Flagstaff and Tucson to seek feedback. Representatives from nine Arizona counties along with agency members of the crime victim service community attended these sessions.

Mr. Grubbs stated that draft language of the proposed rule changes will be made available for review on the ACJC website by early June.

This agenda item was presented for informational purposes and did not require Committee action.

VI. Call to the Public

Chairperson Scott made a call to the public. No members of the public addressed the Committee

VII. Date, Time, and Location of Next Meeting

The next Crime Victims Committee Meeting will be held on **Thursday, July 19, 2012** at **10:00 a.m.** the Little America Hotel, Flagstaff, AZ.

VIII. Adjournment

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,



John A. Blackburn, Jr.
Executive Director

Audio recording is available upon request.

CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 19, 2012	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victim Compensation Program Rules Revision

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

Staff recommends the Crime Victims Committee approve the draft language of the Crime Victim Compensation Program Rules.

DISCUSSION:

In January 2012, the Commission approved opening a rulemaking docket for the Crime Victim Compensation Program Rules, A.A.C. R-10-4-101 through R10-4-111. The "Crime Victim Services Rule Revision 2012" document includes an overview of the rule revision process, a summary of proposed program rule changes, and the draft language of the proposed rules for the Crime Victim Compensation Program.

FISCAL IMPACT:

Significant – Compensation Program eligibility criteria, award limits and caps may change impacting victims, service providers, and operational units.

ALTERNATIVES:

Not Approve - Modify - Table

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
July 19, 2012	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victim Assistance Program Rules Revision

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

Staff recommends the Crime Victims Committee approve the draft language of the Crime Victim Assistance Program Rules.

DISCUSSION:

In January 2012, the Commission approved opening a rulemaking docket for the Crime Victim Assistance Program Rules, A.A.C. R-10-4-201 through R10-4-204. The "Crime Victim Services Rule Revision 2012" document includes an overview of the rule revision process, a summary of proposed program rule changes, and the draft language of the proposed rules for the Crime Victim Assistance Program.

FISCAL IMPACT:

No fiscal impact

ALTERNATIVES:

Not Approve - Modify - Table