

**NOTICE OF PUBLIC MEETING  
OF THE  
CRIME VICTIMS COMMITTEE  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION  
AND  
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, November 18, 2010** beginning at **11:00 a.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

- I. Call to Order and Roll Call** **Chairperson Linda Scott**  
*Crime Victims Committee Members:*  
Linda Scott, Chairperson  
John Armer  
Duane Belcher  
Terry Goddard  
Barbara LaWall  
Richard Romley  
Charles Ryan
- II. Minutes of the September 23, 2010 Meeting**
- Approval of Minutes **P-F-T**
- III. Crime Victim Compensation Program Allocation** **Larry Grubbs**
- Review, discussion, consideration and possible action on an additional program allocation for FY11. **P-F-T**

**IV. Crime Victim Compensation Program Study** **Larry Grubbs**

- Review, discussion, consideration and possible action on using state compensation revenue to fund a compensation program study. **P-F-T**

**V. Call to the Public**

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

**VI. Date, Time, and Location of Next Meeting**

- The next Crime Victims Committee meeting will be held at the call of the Chairperson.

**VII. Adjournment**

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.



**CRIME VICTIMS COMMITTEE  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION**

**Request for Committee Action**

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<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
November 18, 2010	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the September 23, 2010 Meeting

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**TO:** Chairperson and Committee Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victim Services

**RECOMMENDATION:**

The Committee approve the minutes of the Crime Victims Committee Meeting held on September 23, 2010.

**DISCUSSION:**

N/A

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

Not Approve - Modify - Table

**Crime Victims Committee  
Minutes  
September 23, 2010**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission was convened on September 23, 2010 at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

Members Present:

Linda Scott, Chairperson, Former Judge  
Duane Belcher, Chairperson, Board of Executive Clemency, Erin Warzecha representing  
Terry Goddard, Arizona Attorney General, Dan Levy representing by conference call  
Barbara LaWall, Pima County Attorney, Linda McCollum representing  
Richard Romley, Maricopa County Attorney, Carol McFadden representing  
Charles Ryan, Director, Department of Corrections

Members Absent:

John Armer, Gila County Sheriff

Staff Participating:

Larry Grubbs, Program Manager  
Wendy Boyle, Executive Secretary

**I. Call to Order and Roll Call**

The meeting was called to order by Chairperson Linda Scott at 11:02 AM. Roll was taken and a quorum was declared present.

**II. Minutes of the May 20, 2010 Meeting**

Chairperson Scott called for a motion to approve the minutes. Designee Carol McFadden moved to approve the minutes of the May 20, 2010 meeting. The motion was seconded by Designee Erin Warzecha and was unanimously adopted by the Committee.

**III. Federal VOCA Compensation**

***A. FY11 VOCA Compensation allocation formula***

Larry Grubbs, Program Manager presented the formula for distribution of federal 2010 VOCA funds. Mr. Grubbs explained the four components of the formula that provide the following: 1) 5% of the federal VOCA award is designated for ACJC administrative costs that include personal services, employee related expenses and travel expenses; 2) sixty percent match for operational units that receive and use private funds to compensate victims; 3) base allotment of \$1,100 to all operational units; and 4) remaining funds distributed by county population.

Designee Carol McFadden moved to recommend to the Commission the approval of the allocation formula to be used in the distribution of the FFY 2010 federal VOCA compensation funds to the fifteen operational units as presented. The motion was seconded by Designee Erin Warzecha and was unanimously adopted by the Committee.

***B. FY11 VOCA Compensation allocation***

Larry Grubbs, Program Manager presented the distribution of the FFY 2010 compensation funds to the county operational units. Mr. Grubbs reported that the federal 2010 VOCA award in the amount of \$1,249,000 to the state of Arizona includes 5% administrative funds, sixty percent matching funds to counties that use private funds to compensate crime victims, and the balance distributed by a population formula and base amount.

Designee Carol McFadden moved to recommend to the Commission the approval of the allocation of FFY 2010 federal VOCA Compensation funds in accordance with the chart found on page 8 of the agenda. The motion was seconded by Designee Linda McCollum and was unanimously adopted by the Committee.

**IV. Federal VOCA Reimbursement Process**

Larry Grubbs, Program Manager presented a summary of the reimbursement process for compensation benefits paid by county programs using federal VOCA compensation funds. Mr. Grubbs explained that while conducting a site visit to ACJC in May, 2010 a representative from the Office for Victims of Crime (OVC) found that county programs did not adhere to the same standard as ACJC of maintaining the federal minimum cash on hand requirement. Further, a representative from the Office of the Chief Financial Officer (OCFO) informed ACJC staff that county compensation programs must meet the terms of the minimum cash on hand requirement and expend federal VOCA compensation funds within 10 days of receipt of the funds by ACJC. ACJC staff sent a memo to all the county compensation programs explaining the reimbursement process and detailing the procedures. Mr. Grubbs stated that the requirement will become effective on October 1, 2010. Additionally, expenditures made from a county's allocated VOCA compensation funds will be reimbursed by ACJC on a monthly basis as the funds are expended. County programs are encouraged to spend state compensation funds first as federal VOCA compensation awards to the states are based in part on the amount of state dollars spent; and this will also give the county programs a chance to adjust to this new procedure.

This agenda item was presented for informational purposes and did not require Committee action.

**V. Claims Management System Update**

Larry Grubbs, Program Manager gave a status report on the Victim Compensation Claim Management System (VCCMS). He explained that the web based claim management system is for tracking and reporting victim compensation claims. Mr. Grubbs reported that the development of the system has been completed and the rollout will begin on October 14, 2010 in Pinal County.

This agenda item was presented for informational purposes and did not require Committee action.

**VI. Call to the Public**

Chairperson Scott made a call to the public. No members of the public addressed the Committee.

**VII. Date, Time, and Location of Next Meeting**

The next Crime Victims Committee Meeting will be at the call of the Chairperson.

**VIII. Adjournment**

The meeting was adjourned at 11:25 AM.

Respectfully submitted,



John A. Blackburn, Jr.  
Executive Director

Audio recording is available upon request.



**CRIME VICTIMS COMMITTEE  
OF THE  
ARIZONA CRIMINAL JUSTICE COMMISSION**

**Request for Committee Action**

<b>Action Requested:</b>	<b>Type of Action Requested:</b>	<b>Subject:</b>
November 18, 2010	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY11 Crime Victim Compensation Program Allocation

**TO:** Chairperson and Committee Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victim Services

**RECOMMENDATION:**

The Crime Victims Committee recommends to the Commission the allocation of an additional \$307,500 in state Crime Victim Compensation funds to operational units for the FY11 Crime Victim Compensation Program.

**DISCUSSION:**

In May 2010 when the allocation of state victim compensation funds was approved by the Commission, revenue for unclaimed victim restitution during FY10 was projected at \$100,000. A change in the law accelerated payments of unclaimed victim restitution to recipients; therefore, actual revenue received during the last quarter of FY10 was over \$700,000. ACJC staff recommends allocating an additional \$307,500 of that revenue to operational units for FY11. This amount brings the total allocation for FY11 to \$2,750,000 with \$50,000 in reserve as required by Program Rule R10-4-102.D. An allocation over \$2,800,000 would require review by the Joint Legislative Budget Committee (JLBC). The allocation of additional funds would be made by population as detailed in the table on page 8 of the agenda.

**FISCAL IMPACT:**

Significant – Allocation of an additional \$307,500 would bring the total state funded compensation allocation to \$2,750,000 for distribution to victims of crime in FY11.

**ALTERNATIVES:**

Not Approve - Modify - Table

CRIME VICTIM COMPENSATION PROGRAM			
FY11 PROGRAM BUDGET			
FY10 BEGINNING BALANCE			\$ 2,108,565
FY10 ACTUAL REVENUE			
	CJEF		\$ 2,104,872
	DOC Inmate Work Fees		\$ 11,351
	Unclaimed Restitution		\$ 739,422
	AG Settlement		\$ 230,109
		Subtotal	\$ 3,085,754
AVAILABLE FOR FY10 PROGRAMS			\$ 5,194,320
FY10 PROGRAM EXPENDITURES			\$ 2,282,317
SB1001 BUDGET REDUCTION			\$ 959,000
AVAILABLE FOR FY11 PROGRAMS			\$ 1,953,003
FY11 PROJECTED REVENUE			
	CJEF		\$ 2,104,872
	DOC Inmate Work Fees		\$ 15,000
	Unclaimed Restitution		\$ 100,000
	Reversions Received (as of 9/30/10)		\$ 381,374
		Subtotal	\$ 2,601,246
ESTIMATED AVAILABLE FOR PROGRAMS			\$ 4,554,248
FY11	PROGRAM EXPENDITURES		
	Approved Allocation		\$ 2,442,500
	Supplemental Allocation		\$ 307,500
		Subtotal	\$ 2,750,000
FY11 BUDGET REDUCTION			\$ 456,300
PROJECTED AVAILABLE FOR FY12 PROGRAMS			\$ 1,347,948

**CRIME VICTIM COMPENSATION PROGRAM  
 FY 2011 PROPOSED STATE CRIME VICTIM COMPENSATION SUPPLEMENTAL ALLOCATION  
 \$307,500 IN ADDITIONAL FUNDS\***

COUNTY	POPULATION	% POPULATION	POPULATION ALLOTMENT	TOTAL ALLOTMENT
APACHE	76,668	1.15%	\$3,528	\$3,528
COCHISE	140,263	2.10%	\$6,454	\$6,454
COCONINO	136,735	2.05%	\$6,291	\$6,291
GILA	57,204	0.86%	\$2,632	\$2,632
GRAHAM	39,792	0.60%	\$1,831	\$1,831
GREENLEE	8,688	0.13%	\$400	\$400
LA PAZ	21,616	0.32%	\$995	\$995
MARICOPA	4,023,331	60.20%	\$185,118	\$185,118
MOHAVE	206,763	3.09%	\$9,513	\$9,513
NAVAJO	115,420	1.73%	\$5,311	\$5,311
PIMA	1,018,012	15.23%	\$46,840	\$46,840
PINAL	356,303	5.33%	\$16,394	\$16,394
SANTA CRUZ	47,900	0.72%	\$2,204	\$2,204
YAVAPAI	228,494	3.42%	\$10,513	\$10,513
YUMA	205,940	3.08%	\$9,476	\$9,476
<b>TOTAL</b>	<b>6,683,129</b>	<b>100.00%</b>	<b>\$307,500</b>	<b>\$307,500</b>

\*Note: Total budget is \$2,800,000 with \$50,000 held in reserve as required by Program Rule R10-4-102.D

Source for Population: Arizona Department of Commerce, 2009 Commerce Population Estimates, July 1, 2009

	May 2010 Allocation	Nov 2010 Allocation	TOTAL ALLOCATION
STATE VICTIM COMPENSATION FUNDS	2,442,500	307,500	2,750,000

## CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

### Request for Committee Action

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November 18, 2010	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Crime Victim Compensation Program Study

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**TO:** Chairperson and Committee Members

**FROM:** Larry Grubbs, Program Manager  
Crime Victim Services

#### **RECOMMENDATION:**

The Crime Victims Committee recommends to the Commission the allocation of up to \$35,000 in state crime victim compensation revenue to fund a study of the crime victim compensation program.

#### **DISCUSSION:**

Staff recommends taking an in depth and focused look at the state crime victim compensation program through a partnership with researchers at the ASU Morrison Institute for Public Policy. The purpose of the study will be an attempt to inform and define the overall direction of the compensation program for the next several years. With the rules promulgation process ready to begin, the timing for such a study is ideal. This study should provide critical insight into issues currently faced by the compensation program, and provide staff with the knowledge needed to address those issues.

#### **FISCAL IMPACT:**

Moderate – Study results could impact program rules, processes, and fund allocation methods.

#### **ALTERNATIVES:**

Not Approve - Modify - Table