

**NOTICE OF PUBLIC MEETING
OF THE
CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION
AND
AGENDA**

Pursuant to A.R.S § 38-431.02, notice is hereby given to the members of the **Crime Victims Committee** of the Arizona Criminal Justice Commission and to the general public that the **Crime Victims Committee** will hold a meeting open to the public on **Thursday, March 24, 2016** beginning at **11:00 a.m.** at the **Arizona Criminal Justice Commission Office, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.**

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Criminal Justice Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Commission Office at (602) 364-1146. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda for the meeting is as follows:

I. Call to Order and Roll Call **Chairperson Charles Ryan**

Crime Victims Committee Members:

Charles Ryan, Chairperson
Mark Brnovich
Dave Cole
Drew John
Ellen Kirschbaum
Barbara LaWall
Bill Montgomery
Heston Silbert

II. Minutes of the January 21, 2016 Meeting

- Approval of Minutes

P-F-T

III. Crime Victim Compensation Program **Larry Grubbs**

- Review, discussion, consideration and possible action on the following:
 - A.** FY16 Funding Reallocation **P-F-T**
 - B.** FY17 State and Federal Funding Amount **P-F-T**
 - C.** FY17 Designation of Operational Units **P-F-T**

IV. Crime Victim Assistance Grant Program **Larry Grubbs**

- Update on FY 2017 grant application process. **Info**

V. Call to the Public

Those wishing to address the Committee need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

VI. Date, Time, and Location of Next Meeting

- The next Crime Victims Committee meeting will be held on **Thursday, May 19, 2016** at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, Arizona 85007.

VII. Adjournment

A copy of the agenda background material provided to Committee members is available for public inspection at the Arizona Criminal Justice Commission Office, 1110 West Washington, Suite 230, Phoenix, Arizona 85007, (602) 364-1146. This document is available in alternative formats by contacting the Commission Office.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 24, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	Minutes of the January 21, 2016 Meeting

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Committee approve the minutes of the Crime Victims Committee Meeting held on January 21, 2016.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not Approve - Modify - Table

**Crime Victims Committee
Minutes
January 21, 2016**

A public meeting of the Crime Victims Committee of the Arizona Criminal Justice Commission convened on January 21, 2016, at the Arizona Criminal Justice Commission, 1110 W. Washington, Suite 250, Phoenix, AZ 85007.

Members Present:

Charles Ryan, Chairperson, Director, Department of Corrections, Jeff Hood representing

Mark Brnovich, Arizona Attorney General, Kirstin Flores representing

Ellen Kirschbaum, Chairperson, Board of Executive Clemency

Barbara LaWall, Pima County Attorney, Laura Penny representing

David Sanders, Pima County Chief Probation Officer, by conference call

Members Absent:

Drew John, Graham County Supervisor

Heston Silbert, Law Enforcement Leader

Staff Participating:

Larry Grubbs, Program Manager

Wendy Boyle, Executive Secretary

Guest Participating:

Kate Henderson, Department of Public Safety

I. Call to Order and Roll Call

The meeting was called to order by Acting Chairperson Ellen Kirschbaum at 11:00 a.m. and a quorum was declared present.

II. Minutes of the May 21, 2015, Meeting

Acting Chairperson Kirschbaum called for a motion on the minutes. Designee Kirstin Flores entered a motion to approve the minutes of the May 21, 2015, meeting. The motion was seconded by Designee Jeff Hood and was unanimously approved by the Committee.

III. Crime Victim Assistance Grant Program

A. FY 2017 Grant Program Funding Level

Larry Grubbs, Program Manager, presented staff's recommendation to set the program funding level for the FY17 Crime Victim Assistance Grant Program at \$1,444,200.

Mr. Grubbs reported that the recommended funding level is the same as the FY16 victim assistance grant awards and is the maximum amount allowed under the current appropriation. The Committee referred to Table VS-1 listed on page 8 of the

agenda that reflects the financial status of the Crime Victim Compensation and Assistance Fund.

Commissioner David Sanders asked about the gradual decrease of the fund balance going forward. Mr. Grubbs explained the Criminal Justice Enhancement Funds (CJEF) revenue has caused the decline in funding; however, \$2.6M is a healthy balance for FY18, and there is an opportunity for the revenue to turnaround. Staff submitted a budget issue to the Governor to increase the appropriation by \$125,800 for FY17. The increase is contingent upon legislative approval. There will be opportunities to revisit the Crime Victim Assistance program size at subsequent meetings in March or May depending on when the Legislature finalizes the FY17 budget.

Acting Chairperson Kirschbaum made a call to the public. No members of the audience addressed the Committee.

Designee Kirstin Flores entered a motion to recommend to the Commission setting the funding level for the Crime Victim Assistance Grant Program for FY17 at \$1,444,200. The motion was seconded by Designee Laura Penny and was unanimously approved by the Committee.

B. FY 2017 Grant Program Funding Priorities

Larry Grubbs, Program Manager, gave an update on the FY15 award to DPS for the Victims of Crime Act (VOCA) Assistance grant and the suggested changes to ACJC's FY17 Crime Victim Assistance Grant Program funding priorities. The increase of the federal VOCA assistance grant administered in Arizona by DPS rose from \$8M to \$41M. In response to these significant changes, ACJC victim services program staff conducted an assessment of the ACJC victim assistance grant program. The purpose was to determine the best utilization of the state funding in the most responsible and effective way possible. As part of the assessment, ACJC victim services program staff surveyed current grantees and asked what impact ACJC victim assistance funding had on their program.

Kate Henderson, DPS Program Administrator, gave a brief overview of the VOCA Assistance Program, the recently concluded grant processes and results, and the outlook for future Federal awards.

Mr. Grubbs referred to Table VS-2 on page 13 of the agenda that outlines staff's recommendation establishing a three tier funding structure for the FY17 grant cycle. Tier 1 would allow current ACJC victim assistance grantees to extend the current FY 2016 award into the first quarter of FY 2017. This includes additional funding equal to one quarter of the agency's FY 2016 grant award. The projects must be current ACJC victim assistance grant recipients for FY16 and continue to meet current eligibility requirements and established funding priorities.

Mr. Grubbs stated the biggest concern in transitioning from ACJC victim assistance funding to VOCA assistance funding was the differing grant periods. The VOCA assistance grant follows the federal fiscal year, whereas the state victim assistance grant runs on the state fiscal year. The purpose of Tier I funding is to provide current grantees an opportunity to bridge the gap.

Tier 2 would fund projects identified as VOCA Assistance ineligible, and Tier 3 would fund all other ACJC Victim Assistance Program eligible projects for a period beginning July 1, 2016, and end June 30, 2017.

Mr. Grubbs stated the recommendation maintains the availability of grant awards for currently funded programs while allowing those programs the opportunity

to transition completely to VOCA assistance during the next competitive grant process. It also attempts to identify any gaps that exist in current state and federal victim service funding. As the application process moves forward, ACJC will continue to work with ACJC funded projects and coordinate efforts with DPS.

After review and discussion, Designee Jeff Hood entered a motion to recommend to the Commission that the funding for the Crime Victim Assistance Grant Program for FY 2017 be awarded in accordance with the funding tier structure detailed in Table VS-2 of the agenda. The motion was seconded by Designee Laura Penny and was unanimously approved by the Committee.

IV. Call to the Public

Acting Chairperson Kirschbaum made a call to the public. No members of the audience addressed the Committee.

V. Date, Time, and Location of Next Meeting

The next Crime Victims Committee meeting remains at the call of the Chairperson.

VI. Adjournment

The meeting was adjourned at 11:40 a.m.

Respectfully submitted,



John A. Blackburn, Jr.
Executive Director

Audio recording available upon request.

**CRIME VICTIMS COMMITTEE
OF THE
ARIZONA CRIMINAL JUSTICE COMMISSION**

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 24, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY16 Crime Victim Compensation Funding Reallocation

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that compensation funds for the current FY16 be reallocated to operational units in accordance with Table VS-1 of the agenda using the fund sources identified.

DISCUSSION:

ACJC crime victim compensation program staff closely monitors county victim compensation expenditures throughout the fiscal year. Periodically it is necessary to adjust the original allocation to meet demand for compensation benefits statewide. The purpose of these adjustments is to reallocate compensation funding to those counties with enough demand to expend additional compensation funds by the end of the fiscal year.

FISCAL IMPACT:

Significant – Reallocation of up to \$135,000 in FY 2016 crime victim compensation funds to county programs.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-1

CRIME VICTIM COMPENSATION PROGRAM FY 2016 CRIME VICTIM COMPENSATION REALLOCATION											
COUNTY	REQUESTED AMOUNT	ORIGINAL FY16 ALLOCATION*	EXPENDITURES REIMBURSED AS OF 2/25/16*	PERCENTAGE EXPENDED AS OF 2/25/16	RESTITUTION / SUBROGATION BALANCE	12 MONTH EXPENDITURE RESERVE*	RESERVE OVERAGE >\$1,500	ALLOCATION ADJUSTMENT	REVISED REMAINING ALLOCATION	REVISED TOTAL ALLOCATION	CALENDAR YEAR 2015 TOTAL EXPENDITURES*
APACHE	\$ -	\$ 64,160	\$ 14,750	22.99%	\$ 44,488	\$ 43,303	\$ -	\$ -	\$ 49,410	\$ 64,160	\$79,012.51
COCHISE	-	74,506	2,369	3.18%	42,047	51,256	-	(30,000)	42,137	44,506	39,176
COCONINO	10,000	131,386	98,013	74.60%	135,813	169,402	-	10,000	43,373	141,386	158,918
GILA	-	67,419	-	0.00%	65,123	57,317	7,806	(30,200)	37,219	37,219	6,783
GRAHAM	-	47,263	10,630	22.49%	38,835	27,652	11,183	-	36,633	47,263	15,627
GREENLEE	-	31,910	1,987	6.23%	12,078	14,858	-	-	29,923	31,910	9,780
LA PAZ	-	47,547	18,970	39.90%	22,929	35,617	-	-	28,577	47,547	12,232
MARICOPA	-	1,996,818	1,257,172	62.96%	1,451,438	1,734,962	-	-	739,646	1,996,818	2,205,963
MOHAVE	35,000	160,922	113,179	70.33%	76,413	195,711	-	35,000	82,743	195,922	199,757
NAVAJO	-	90,406	20,658	22.85%	101,475	92,504	8,970	-	69,748	90,406	80,776
PIMA	-	646,288	284,060	43.95%	346,219	646,850	-	-	362,228	646,288	550,516
PINAL	90,000	190,506	142,940	75.03%	188,630	133,869	54,761	35,200	82,766	225,706	212,349
SANTA CRUZ	-	48,053	17,620	36.67%	20,274	37,719	-	-	30,433	48,053	38,915
YAVAPAI	-	138,503	40,722	29.40%	177,282	177,964	-	(20,000)	77,781	118,503	123,355
YUMA	-	157,913	93,632	59.29%	197,596	145,555	52,041	-	64,281	157,913	161,087
TOTAL	\$ 135,000	\$ 3,893,600	\$ 2,116,703	54.36%	\$ 2,920,639	\$ 3,564,540	\$ 134,761	\$ -	\$ 1,776,897	\$ 3,893,600	\$ 3,894,245

*includes administrative expenditures

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Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 24, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY17 Crime Victim Compensation State and Federal Funding Amount

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission that total state and federal allocated funding for the FY17 Crime Victim Compensation Program be set at \$3,952,750, and expended in accordance with the budget in Table VS-2 of the agenda.

DISCUSSION:

Based on prior year expenditures, state revenue projections, the approved total legislative appropriation for FY17, and available federal funds, staff proposes the total program allocation be set at \$3,952,750 with expenditures made in accordance with the attached budget. The total program size includes \$2,669,400 in state compensation funds and \$1,283,350 in federal VOCA compensation funds.

FISCAL IMPACT:

Significant – Expenditure of \$3,952,750 in state and federal Crime Victim Compensation funds for FY17.

ALTERNATIVES:

Not Approve - Modify - Table

TABLE VS-2

CRIME VICTIM COMPENSATION PROGRAM					
PROGRAM BUDGET					
State Compensation			Actual	Budget	Est
			FY15	FY16	FY17
	Beginning Balance		2,753,467	3,018,614	2,590,514
	Revenue		2,476,226	2,222,400	2,171,400
	Adm Adj/Reversion				
			5,229,693	5,241,014	4,761,914
	Expenditure Plan				
	State Allocation		2,103,689	2,543,600	2,669,400
	Admin		107,390	106,900	106,900
			2,211,079	2,650,500	2,776,300
	Ending Balance		3,018,614	2,590,514	1,985,614
Federal VOCA Compensation					
			FY15	FY16	FY17
	Beginning Balance				
	Revenue				
	2013-VC-GX-0004		828,879		
	2014-VC-GX-0018		362,115	489,085	
	2015-VC-GX-0002			910,915	238,585
	2016 EST				1,044,765
			1,190,994	1,400,000	1,283,350
	Expenditures		1,190,994	1,400,000	1,283,350
	Ending Balance		-	-	-
			FY15	FY16	FY17
	County Program Size		3,294,683	3,943,600	3,952,750

CRIME VICTIMS COMMITTEE OF THE ARIZONA CRIMINAL JUSTICE COMMISSION

Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 24, 2016	<input checked="" type="checkbox"/> Formal Action/Motion <input type="checkbox"/> Information Only <input type="checkbox"/> Other	FY17 Designation of Victim Compensation Operational Units

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

The Crime Victims Committee recommends to the Commission the designation of the 15 County Attorney's Offices as operational units for the FY17 Crime Victim Compensation Program.

DISCUSSION:

The Commission is required to designate annually one operational unit (OU) for each county, to receive an allocation from state and/or federal compensation fund sources, and to administer the Crime Victim Compensation Program for that county. In accordance with compensation program rule R10-4-104(A) all 15 County Attorney's Offices are requesting designation as operational units for FY17. Staff proposes continuing the current designation of the County Attorney's Offices as operational units for FY17.

FISCAL IMPACT:

Significant – Expenditure of \$3,952,750 in state and federal Crime Victim Compensation funds for FY17.

ALTERNATIVES:

Not Approve - Modify - Table

**CRIME VICTIMS COMMITTEE
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Request for Committee Action

Action Requested:	Type of Action Requested:	Subject:
March 24, 2016	<input type="checkbox"/> Formal Action/Motion <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Other	FY17 Victim Assistance Grant Application Process

TO: Chairperson and Committee Members

FROM: Larry Grubbs, Program Manager
Crime Victim Services

RECOMMENDATION:

For Information Only

DISCUSSION:

In January 2016, the Commission approved a three-tiered structure to prioritize grant funding for the FY 2017 ACJC Crime Victim Assistance Grant Program. The grant application period closed on Friday, March 11. Staff will provide members with an update on the number of applications received under each of the three tiers, the level of funding requested, and the award process moving forward. Funding recommendations will be presented to the Crime Victims Committee and the full Commission at the May 2016 meeting.

FISCAL IMPACT:

Significant – Expenditure of \$1,444,200 in state Crime Victim Assistance funds for FY17.

ALTERNATIVES:

N/A